



LEP – Sub Committee

LEP - Lancashire Skills and Employment Advisory Panel

Private and Confidential: No

Date: Wednesday, 3 June 2020

Lancashire Digital Skills Landscape Research – Next Steps

Appendices A, B and C refer

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Executive Summary

Ekosgen were jointly commissioned with Digital Lancashire in spring 2019 to undertake research into the Digital Skills Landscape across Lancashire. The research has now been completed. The Executive Summary and the full report are provided in Appendices A and B for your reference. At the committee meeting we will be focusing on the recommendations. To inform the discussion at the committee, we would like members to read the recommendations and give them scores for effort, impact and ability to deploy. This will give an overall score that can be used to aggregate the overall opinion of the group prior to discussion.

To ensure we can collate responses prior to the meeting, we would ask that members complete the score sheet in Appendix C and return it by midday on Tuesday, 2nd June to the Committee clerk, Holly Tween.

Recommendation

Committee members are asked to score each of the Digital Skills recommendations and return the completed score sheet to the Committee Secretary **by midday on Tuesday 2nd June**, and contribute to a discussion in regard to the prioritisation of the recommendations at the committee meeting.

1.0 Background

- 1.1 Ekosgen were jointly commissioned with Digital Lancashire in spring 2019 to undertake research into the Digital Skills Landscape across Lancashire, and to establish baselines for each of the strategic themes in the Skills and Employment Framework (Future Workforce, Skilled and Productive Workforce and Inclusive Workforce) and to make recommendations in regard to priorities. The Lancashire Digital Skills Partnership (LDSP) Steering Group, now chaired by Ann Jordan, LEP

Board Director, since the retirement of Mike Blackburn, has had oversight of the research and is keen to seek feedback from the committee members on the findings and recommendations.

- 1.2 Cassie Houlden, from Ekosgen, presented the methodology and early findings to the committee in summer 2019. The Executive Summary and full report are provided in Appendix A and Appendix B for information.

2.0 Prioritisation of Recommendations

- 2.1 The spreadsheet in Appendix C shows each recommendation from the report against the strategic themes of the Lancashire Skills and Employment Framework. Feedback from committee members is sought on the recommendations to aid with prioritisation. Committee members are asked to score the recommendations and return the score sheet to the Committee clerk, Holly Tween **by midday on Tuesday 2nd June**, so that they can be collated for the committee meeting and the highest scoring recommendations discussed.
- 2.2 The scoring key below should be used to score each recommendation and is included on the score sheet. The first score relates to the amount of effort required to deliver against the recommendation, the second is for the likely level of impact that would be achieved and the third is focused on ability to deploy resources to deliver the recommendation. The highest score is for a recommendation that is low effort, high impact and easy to deploy.

Key

Effort	Score	Impact	Score	Ability to Deploy	Score
High	1	Low	1	Difficult	1
Medium	2	Medium	2	Doable but with challenges	2
Low	3	High	3	Easy	3

- 2.3 Discussion will be undertaken at the committee in regard to the recommendations, focusing on those that scored the highest (i.e. low effort, high impact, and easy to deploy).

List of Background Papers

Paper	Date	Contact/Tel
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insert details

Reason for inclusion in Part II, if appropriate

insert details